

Chatswood High School

INSPIRING EXCELLENCE · ACHIEVING SUCCESS

YEAR 10 2023

ASSESSMENT POLICY

**INFORMATION FOR
STUDENTS AND PARENTS**

YEAR 10
ASSESSMENT POLICY 2023
Information for students and parents

Introduction

The Record of School Achievement (RoSA) is the credential for students who leave school **after** Year 10 and **before** they receive their Higher School Certificate (HSC).

Instead of just showing what your results were at the end of Year 10, the RoSA recognises that many students who leave school before completing their HSC, complete some Year 11 courses.

Fair Allocation of Grades

It is important for parents, employers and students to know that grades awarded for the RoSA credential are given fairly and consistently. There are no external examinations at the end of Year 10. All grades are determined within the school using information and guidance from the NSW Education Standards Authority (NESA).

- As A to E grading is extended into Year 11 courses, NESA will work with teachers to ensure that appropriate standards are developed and applied at that level.
- NESA will also provide schools with information about the historical allocation of grades to their students. This will serve as a guide for the allocation of grades to current students.
- These methods of moderation and monitoring of grades will help ensure that parents and employers can know that a grade awarded in one school is equivalent to the same grade awarded in another school.

Requirements

To successfully complete the Year 10 course and qualify for the RoSA credential students must have:

- Satisfactorily completed the mandatory curriculum requirements prescribed by the NSW Education Standards Authority
- Met satisfactory attendance requirements throughout the year and applied themselves in a serious manner to their courses
- Made a serious attempt at all assessment tasks.

Mandatory Curriculum

The NESA mandatory curriculum requirements for the completion of the Year 10 course are listed below:

English

Mathematics

Science

Human Society and its Environment: History and Geography in Stage 4; Australian History and Australian Geography in Stage 5

Languages: at least one language over a 12 month period in Year 7 and/or Year 8

Technological and Applied Studies: Technology mandatory syllabus in Years 7 and 8

Creative Arts: mandatory courses in Years 7 and 8

PDHPE: mandatory integrated course in Years 7-10

NESA also provides a wide range of additional (elective) courses that, if completed in accordance with Board Developed or Board Endorsed syllabuses and indicative time requirements, will be credentialed for the Year 10 course.

Satisfactory Completion of a Course

A student will be considered to have satisfactorily completed a course if they have:

- **followed** the course developed or endorsed by the NESA; and
- **applied** themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school; and
- **achieved** some or all of the course outcomes.

Notification of Assessment

Students will be given prior notice in writing of every assessment task. A **minimum of two weeks advance notice** will be given prior to the date of completion of each assessment task.

It is the student's responsibility if absent on the day an assessment notification is handed out to obtain any material from the teacher issued during the absence.

Submission of Work

For hand-in assessment tasks, students are to submit their work to their class teacher (or if the class teacher is absent, to the Head Teacher) during the normal period for that subject on the day the work is due, unless they are told otherwise.

Late Submission of Tasks

Responsibility for submitting required work by the due date rests with students. Submission/completion of tasks after the date due without a legitimate reason will result in a student being awarded zero in that task, and receiving an 'N' warning.

For research tasks and/or projects which are completed over an extended period of time, every effort must be made to submit the task on the due date. This could include sending the completed task in by a parent or with a brother or sister, contacting the teacher directly to make a mutually suitable arrangement for its collection or express posting it to arrive at the school by the due date.

'N' Warnings

If students are not completing work (classwork, homework, assessment tasks) they will be issued with a NESA N Warning letter by the Principal. This letter indicates that students are in danger of not satisfactorily completing mandatory requirements. The letter will contain information about work that must be completed and there will be a due date given. The student should submit the work to the class teacher and the N Warning will then be 'resolved'. If the student still doesn't complete the work a second 'N' Warning letter will be issued.

If a student does not meet all mandatory requirements by the end of Year 10, then the student will not be eligible for the award of a RoSA in that year. The student may receive a Transcript of Study showing all grades awarded, including 'N' determinations for mandatory courses studied in Stage 5. If a student does not meet all mandatory requirements by the end of Year 10, then the student will not be eligible for the award of a RoSA in that year.

'N' Determinations

NESA has delegated to principals the authority to determine whether students have satisfactorily completed the mandatory curriculum requirements.

Students not satisfactorily completing tasks with diligence and sustained effort will be advised of the tasks or actions to be undertaken in time for the problem to be corrected and alerted to the possible consequences of an 'N' award determination. The parent or guardian will be advised in writing.

Students who have not complied with the course completion criteria and who have received two written warnings can be regarded as not having satisfactorily completed the course at the time of finalising grades. The Principal may then apply for 'N' determination.

Students may appeal against the 'N' award determination to the Principal.

Assessment of Student Achievement at the Completion of the Course

Course Performance Descriptors have been specifically developed for the Years 7-10 syllabuses. They describe the main features of a typical performance at each grade measured against the syllabus objectives and outcomes for the course. These are available on the NESA website for each subject.

Areas of Assessment have been developed for each course, and are published with the Course Performance Descriptors. They provide a framework for structuring assessment tasks and reporting student achievement.

Assessing student achievement is the process of collecting information on student performance in relation to the objectives and outcomes of a course.

Grading student achievement is the process of assigning a letter (A/B/C/D/E) to summarise the level of a student's achievement in a course. In Mathematics, grades have been further differentiated to nine levels (A10, A9, B8, B7, C6, C5, D4, D3, E2)

The grading system is intended to describe the student's achievement at the end of each course in Stage 5. The final judgement of the grade gained will be based on assessment information and reference to the Course Performance Descriptors (see below).

NESA - A to E Grade Scale

The A to E grade scale summarises the standard (or quality) of achievement associated with each grade. The scale describes:

- the depth of knowledge and understanding and
- the range of skills that students working at that standard typically show.

The **Common Grade Scale** shown below is used to report student achievement in both primary and junior secondary years in all NSW schools.

The Common Grade Scale describes performance at each of five grade levels.

Grade	Description
A	The student has an extensive knowledge and understanding of the content and can readily apply this knowledge. In addition, the student has achieved a very high level of competence in the processes and skills and can apply these skills to new situations.
B	The student has a thorough knowledge and understanding of the content and a high level of competence in the processes and skills. In addition, the student is able to apply this knowledge and these skills to most situations.
C	The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
D	The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
E	The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.

Further information can be found at the following link: <https://www.educationstandards.nsw.edu.au>

Credentiailling

Year 10 students from 2023 will be entered with NESAs for a Year 10 pattern of study.

Attendance and application to tests and assessment tasks

Excursions

Some subject rules require students to undertake compulsory field study while some tasks may well be linked to excursions and performances. In the case of an unavoidable absence from such activities, the student must negotiate alternate arrangements **prior** to the event.

Extended Leave (over 3 days)

Students must apply in writing to the Principal for extended leave from school in Year 10.

If a student knows in advance that they will be absent on the day a task is due, then the task should be handed to the teacher **prior** to the due date. When the task is to be completed in class on the day in question, arrangements need to be made with the Head Teacher **prior** to the task for a suitable time to sit the task.

Illness / Misadventure

Consideration is given to students who suffer illness or misadventure at the time of a task or whose performance is impaired by circumstances beyond their control. The following policy will be applied at this school to ensure that no one student gains an unfair advantage over other students.

If a student is absent due to **illness/ misadventure on the day of an in-school assessment task:**

- Students must report to the Teacher/Head Teacher/Deputy Principal on the first day of their return to school to obtain an Illness/Misadventure Form and present a medical certificate for illness or a parent note for a misadventure. Illness/Misadventure forms can also be downloaded from the school's website.

If **illness or misadventure occurs during an in-school assessment** for a student, they must inform the supervisor of the task about their condition or situation before leaving the room.

If a student does not have a valid reason with the required documentation for missing an in-school task and has failed to follow this procedure, the student will be awarded zero for the task.

If a student is absent due to **illness/misadventure on the day an assessment task is due to be submitted:**

- The student must submit the task to the relevant Teacher/Head Teacher/Deputy Principal on the first day of their return to school and obtain and complete an Illness/Misadventure Form, with medical certificate for illness or parent note for misadventure.

Students are NOT to leave assessment tasks on the teacher's desk.

If the student has only completed part of the hand-in task, this part must be submitted regardless.

Students must attend all classes on the day tasks are due.

N.B. Tasks must be submitted at the required time as a hard copy and NOT in electronic format, unless the latter is specifically requested as part of the task. Therefore, technology problems are NOT a valid excuse for lateness. Technology problems are not accepted as misadventure.

Failure to submit tasks on the due date will result in a **zero mark**, but tasks still have to be attempted to complete the outcomes of the course.

Students who fail to submit a task will be given an '**N**' **warning letter** and given a chance to make up the task to meet the course outcomes.

Malpractice and breaches of examination rules in relation to Year 10 assessments

Malpractice is an activity undertaken by a student that allows them to gain an unfair advantage over others. It includes, but is not limited to:

- **Copying** someone else's work and presenting it as their own
- **Plagiarism** or using material directly from books, journals, CDs, or the internet without reference to the source
- **Borrowing** or stealing another person's work and presenting it as their own
- **Offering false documentation** or explanations in support of an appeal
- **Non-serious attempt** in an examination or assessment task, where work presented contains frivolous or objectionable material
- **Assisting** another student to engage in malpractice

Work submitted for **assessment tasks** must be the student's own work. Malpractice in an assessment task will render a **zero** score and the student will be subject to consequences based on the school's code of conduct.

Feedback on assessment tasks

Students will be given meaningful feedback following each assessment task:

- A mark/grade and information on the outcomes achieved as indicated by the marking criteria
- Information which assists students to improve on their performance in future tasks.

CHINESE YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 10	Term 2 Week 4 & 5	Term 3 Week 7 & 8	Term 4 Week 2 & 3	
	In class task	In class test	Project Hand in task	In class test	
Speaking	10		10		20
Listening	10		10	10	30
Reading		10		20	30
Writing		10	10		20
Total%	20%	20%	30%	30%	100%

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 1 Week 9 & Term 2 Week1	Term 3 Week 1	Term 3 Week 10	
	Media Log Digital Submission (Hand in task)	Current Issues Excursion and Presentation (Hand in task)	Class Test All Topics (In-class Test)	
Knowledge and understanding of consumer, financial, business, legal and employment matters	10	10	10	30
Skills in decision making and problem solving in relation to consumer, financial, business, legal and employment issues	10	10	10	30
Skills in effective research and communication	10	10	5	25
Skills in working independently and collaboratively	5	5	5	15
Total %	35%	35%	30%	100%

DESIGN AND TECHNOLOGY YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 1 Week 11	Term 2 Week 7	Term 4 Week 4	
	Lighting Design Folio Assessment Task (Hand in task)	Flat Pack Lighting Product (Hand in task)	Mini Personal Major Work (Hand in task)	
<ul style="list-style-type: none"> ● Investigating and researching ● Problem solving 	10	5	10	35
<ul style="list-style-type: none"> ● Communicating 	5	10	10	30
<ul style="list-style-type: none"> ● Knowledge and understanding 	10	10	20	35
Total%	25%	25%	50%	100%

DRAMA YEAR 10 ASSESSMENT PROGRAM

Areas for Assessment	Task 1	Task 2	Task 4	Weighting
	Term 1 Week 11	Term 2 Week 9	Term 4 Week 3	
	Task 1 In class task Group performance and reflection	Task 2 In class task Group performance and reflection	Task 3 In class task Performance Workshop and review	
Critically studying	10	10	10	30
Making	10	10	10	30
Performing	10	10	20	40
Total %	30%	30%	40%	100%

ENGLISH YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Task 4 (Mainstream)	Task 4 (Selective/HPGE)	Weighting
	Term 1 Week 8	Term 2 Week 3	Term 2 Week 10	Term 3 Week 7	Term 3 Week 10	
	Poetry Study Essay response in class	Film Study Hand in Discursive analysis	Prose Study Imaginative writing	Novel Study Essay response in class	Comparative Study Speaking task	
Reading			25			25
Writing	25			25		50/25
Speaking					25	25
Listening		10				10
Viewing		10				10
Representing		5				5
TOTAL %	25%	25%	25%	25%	25%	100%

FOOD TECHNOLOGY YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 2 Weeks 2 & 3	Term 3 Weeks 3 & 4	Term 3 Week 10	
	Food service and catering Practical task and written	Food Equity Oral and Written report	All Topics Yearly Exam	
<ul style="list-style-type: none"> ● Investigating and researching ● Problem solving 	20	20		40
<ul style="list-style-type: none"> ● Communicating 	10	10	10	30
<ul style="list-style-type: none"> ● Knowledge and understanding 	10		20	30
Total%	40%	30%	30%	100%

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 9 & 10	Term 2 Week 4 & 5	Term 3 Week 7 & 8	Term 4 Week 2 & 3	
	In class task	In class test	Project	In class test	
Speaking	10		10		20
Listening	10		10	10	30
Reading		10		20	30
Writing		10	10		20
Total%	20%	20%	30%	30%	100

GEOGRAPHY YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 2 Week 2	Term 3 Week 9	Term 4 Week 2	
	Group Presentation	Research and In-class Response	Final examination	
Knowledge and understanding of the features and characteristics of places and environments across a range of scales	10	10	10	30
Knowledge and understanding of interactions between people, places and environments	10	10	10	30
Apply geographical tools for geographical inquiry	5	5	10	20
Develop skills to acquire, process and communicate geographical information	10	10		20
Total%	35%	35%	30%	100%

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 2 Week 2	Term 3 Week 2	Term 4 Week 3	
	Google Earth Report (Hand in task)	Examination (In-class task)	Google Blog (Hand in task)	
Develop knowledge and understanding of contemporary geographical issues and their management	10	20	10	40
Apply geographical tools for geographical inquiry	10	10	10	30
Develop skills to acquire, process and communicate geographical information	10	10	10	30
Total %	30%	40%	30%	100%

HISTORY MANDATORY YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 1 Week 10	Term 3 Week 2	Term 4 Week 2	
	WW1 & WW2 Research task and extended response	Vietnam Oral Presentation	Yearly Examination	
Knowledge and understanding of course content	10	10	15	35
Source based skills		10	15	25
Investigation and Research	10			10
Communication of information, ideas and issues in appropriate forms	10	10	10	30
Total%	30%	30%	40%	100%

HISTORY ELECTIVE YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 1 Week 10	Term 2 Week 9	Term 3 Week 9	
	Blooms based student-centred research task	Historical Investigation	U.S. Civil War Topic Test	
Knowledge and understanding of course content	5	5	15	25
Source based skills	5	5	10	20
Investigation and research	10	15		25
Communication of information, ideas and issues in appropriate forms	10	10	10	30
Total %	30%	35%	35%	100%

INDUSTRIAL TECHNOLOGY: ELECTRONICS YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 9	Term 3 Week 9	Term 4 Week 2	Term 4 Week 3	
	Written assignment	Written assignment	Examination	Major Project	
<ul style="list-style-type: none"> Investigating and researching Problem solving 	5	5		30	40
<ul style="list-style-type: none"> Communicating 	5	5	10		20
<ul style="list-style-type: none"> Knowledge and understanding 			10	30	40
Total%	10%	10%	20%	60%	100%

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 10	Term 2 Week 6	Term 3 Week 4	Term 4 Week 2	
	Open World Game (Hand in task)	Virtual Tour (Hand in task)	App Analysis (Hand in task)	Interactive Project (Hand in task)	
knowledge and skills in the design and production of practical projects	10	5		25	40
knowledge and understanding of the relationship between the properties of materials and their applications	5	5	5	5	20
skills in communicating ideas, processes and technical information with a range of audiences	10	5	10	5	30
knowledge of and capability in applying Work Health and Safety and risk-management procedures and practices	5		5		10
Total%	30%	15%	20%	35%	100

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 1 Week 8	Term 2 Week 9	Term 4 Week 3	
	Orthogonal Drawing Computer Generated	Practical project and folio	Coffee Table and Folio	
<ul style="list-style-type: none"> ● Investigating and researching ● Problem solving 	10	15	10	35
<ul style="list-style-type: none"> ● Communicating 	5	5	10	25
<ul style="list-style-type: none"> ● Knowledge and understanding 	5	5	20	40
Total%	20%	25%	40%	100

Year 10 IST classes will complete the 3 units according to the following schedule:

	Project 1	Project 2	Project 3
10 IST 1	Web	Robotics	Film
10 IST 2	Film	Web	Robotics
10 IST 3	Robotics	Film	Web

Areas for Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 2 Week 1	Term 3 Week 2	Term 4 Week 3	Terms 1,2 and 3 Week 7	
	Project 1	Project 2	Project 3	Unit Quizzes	
Knowledge and understanding of software and hardware	10	10	10	5	35
Problem-solving and critical thinking skills	10	10	10		30
Knowledge and understanding of the effects of past, current and emerging technologies				5	5
Communication and collaboration skills	10	10	10		30
Total%	30%	30%	30%	10%	100%

JAPANESE YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 9 & 10	Term 2 Week 4 & 5	Term 3 Week 7 & 8	Term 4 Week 2 & 3	
	In class task	In class test	Project Hand in task	In class test	
Speaking	10		10		20
Listening	10		10	10	30
Reading		10		20	30
Writing		10	10		20
Total%	20%	20%	30%	30%	100

Areas for Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 9	Term 2 Week 4	Term 3 Week 4	Term 4 Week 3	
	In-class assessment	In-class assessment	In-class assessment	In-class assessment	
Understanding, fluency and communication	12	13	13	12	50
Problem solving, reasoning and justification	13	12	12	13	50
Total (%)	25%	25%	25%	25%	100%

Areas for Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 11	Term 2 Week 4	Term 3 Week 10	Term 4 Week 3	
	Performance/composition	Listening Task – research and analysis	Composition	Performance and Listening Examination	
Performing	20			20	40
Composing	10		20		30
Listening		15	5	10	30
Total (%)	30%	15%	25%	30%	100%

PHYSICAL ACTIVITY AND SPORTS STUDIES YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 7	Term 2 Week 7	Term 3 Week 7	Term 4 Week 3	
	Game analysis In class task	Coaching Session Presentation and hand-in task	Body systems Examination	Coaching Accreditation And Evaluation Hand-in report	
Enhancing Participation and Performance	25				25
Foundations of Physical Activity			25		25
Physical Activity and Sport in Society		25		25	50
Total%	25%	25%	25%	25%	100%

PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL DEVELOPMENT YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 1 Week 8	Term 2 Week 10	Term 3 Week 6	
	Performance (In class task)	Portfolio (Hand in task)	Health Workshop (In class presentation and Hand in task)	
Movement skills and performance	40			40
Health, Wellbeing and Relationships		30		30
Health, Safe and Active Lifestyles			30	30
Total%	40%	30%	30%	100%

PHOTOGRAPHIC AND DIGITAL MEDIA YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Weighting
	Term 2 Week 4	Term 3 Week 1	Term 4 Week 3	
	Task 1A Essay (Hand in task)	Task 2A Essay (In-class task)	Task 3A Yearly Examination	
	Task 1B Portraits (Hand in task)	Task 2B Film (Hand in task)		
Historical and Critical Study	10	10	20	40
Making	30	30		60
Total%	40%	40%	20%	100%

SCIENCE YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 9	Term 2 Week 4	Term 3 Week 6-8	Term 4 Week 1-2	
	Skills Task / Scientific literacy In class task	Formal Mid-Course Examination In class task	Independent research project In class task	Yearly Examination	
Knowledge and understanding of course content	5	10	5	10	30
Planning and conducting investigations		5	10	5	20
Processing and analysing data and information	5		5	10	20
Communicating information and understanding	10	5	10	5	30
Total%	20%	20%	30%	30%	100%

TEXTILES TECHNOLOGY YEAR 10 ASSESSMENT PROGRAM

Areas for Assessment	Task 1	Task 2	Task 3	Weighting
	Term 1 Week 11	Term 2 Week 9	Term 4 Week 3	
	Elements of Design Folio	Wall Hanging and Practical project and folio	Costume Design Folio	
<ul style="list-style-type: none"> ● Investigating and researching ● Problem solving 	10	15	10	35
<ul style="list-style-type: none"> ● Communicating 	5	10	15	30
<ul style="list-style-type: none"> ● Knowledge and understanding 	5	15	15	35
Total%	20%	40%	40%	100

VISUAL ARTS YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 2	Task 3	Weighting
	Term 1 Week 8	Term 2 Week 4	Term 3 Week 6	Term 4 Week 2	
	Extended Response (Hand in task)	Body of Work (Hand in task)	Body of Work (Hand in task)	Yearly Exam (In class)	
Art Historical and Critical Study	20			20	40
Artmaking		30	30		60
Total%	20%	30%	30%	20%	100%

VISUAL DESIGN YEAR 10 ASSESSMENT PROGRAM

Areas For Assessment	Task 1	Task 2	Task 3	Task 4	Weighting
	Term 1 Week 5	Term 2 Week 4	Term 3 Week 6	Term 4 Week 2	
	Extended Response (Presentation – In class)	Wearable Art (Hand-in)	Interior Design (Hand-in)	Yearly Exam (In class)	
Art Historical and Critical Study	20			20	40
Artmaking		30	30		60
Total%	20%	30%	30%	20%	100%

YEAR 10 ASSESSMENT CALENDAR 2023

Term 1 2023	Course	Term 2 2023	Course
Week 3	Nil	Week 1	Commerce Information and Software Technology
Week 4	Nil	Week 2	Food Technology Geography Global Issues
Week 5	Visual Design	Week 3	English Food Technology
Week 6	Nil	Week 4	Chinese French Japanese Mathematics Music Photographic and Digital Media Science Visual Arts Visual Design
Week 7	English Information and Software Technology Physical Activity and Sports Studies	Week 5	Chinese French Japanese
Week 8	Industrial Technology – Timber PDHPE Science Visual Arts	Week 6	Industrial Technology - Multimedia
Week 9	Commerce French Industrial Technology – Electronics Japanese Mathematics	Week 7	Design and Technology Information and Software Technology Physical Activity and Sports Studies
Week 10	Chinese Drama History (Elective) History (Mandatory) Industrial Technology - Multimedia	Week 8	
Week 11	Design and Technology Music Textiles Technology	Week 9	Drama History (Elective) Industrial Technology – Timber Textiles Technology
		Week 10	English PDHPE

Term 3 2023	Course	Term 4 2023	Course
Week 1	Commerce Photographic and Digital Media	Week 1	Science
Week 2	History (Mandatory) Information and Software Technology	Week 2	Chinese Drama French Geography History (Mandatory) Industrial Technology – Electronics Industrial Technology – Multimedia Japanese Science Visual Arts Visual Design
Week 3	Food Technology Global Issues	Week 3	Chinese French Global Issues Industrial Technology – Electronics Industrial Technology – Timber Information and Software Technology Japanese Mathematics Music Physical Activity and Sports Studies Photographic and Digital Media Textiles Technology
Week 4	Food Technology Industrial Technology – Multimedia Mathematics	Week 4	Design and Technology
Week 5			
Week 6	Science Visual Arts Visual Design		
Week 7	Chinese English (Mainstream) French Information and Software Technology Japanese Physical Activity and Sports Studies Science		
Week 8	Chinese French Japanese Science		

Week 9	Geography History (Elective) Industrial Technology - Electronics		
Week 10	Commerce English (Selective/HPGE) Food Technology Music PDHPE		

RoSA/PRELIMINARY/HSC ASSESSMENT: ILLNESS/MISADVENTURE APPLICATION

This form must be completed then taken to the relevant Head Teacher and submitted to the Deputy Principal within two days of returning to school.

SURNAME: GIVEN NAME:

YEAR: DATE OF APPEAL:

Please indicate the subject/s for which this appeal is being lodged.

Subject	Date of Task	Nature of Task	Teacher

NATURE OF APPEAL (Illness or Misadventure):

State sufficient details to support your case for consideration to sit for the task or substitute task or to gain an extension of time.

SUBSTANTIATING EVIDENCE ATTACHED (attached letter or documents): YES NO

SIGNED: DATE:/...../.....
 (student)

SIGNED: DATE:/...../.....
 (parent)

HEAD TEACHER'S COMMENT

.....

.....

SIGNED: DATE:/...../.....

FORM TO BE RETURNED TO THE DEPUTY PRINCIPAL

Form received:/...../..... BY:

APPEAL PANEL'S DECISION:

.....

SIGNED: DATE:/...../.....

NAME:

Illness/Misadventure Process

1. Student gets form from DP or downloads from website. Student completes the form with relevant details and attaches documentation.



2. Student takes form to HT for comment within two school days upon return to school. (e.g., *task rescheduled for x date* or *task to be submitted to HT by x date*)



3. Student takes form to DP. DP signs receipt of form and enters information into excel spreadsheet. Holds panel to make decision. Panel members: DP, HTs.



4. DP informs student and HT of decision and appeal process if necessary.