

# Chatswood High School

INSPIRING EXCELLENCE – ACHIEVING SUCCESS



Chatswood High School

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## *INFORMATION BOOKLET*

Year 8-12 2023

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 **PHONE: 9419 3611**  
 **EMAIL: [chatswood-h.school@det.nsw.edu.au](mailto:chatswood-h.school@det.nsw.edu.au)**

 **SCHOOL PRINCIPAL: Mr David Osland**

If you would like to talk to a member (or members) of staff with a concern you have relating to your child please phone the school on 9419 3611. *Note: Teachers are unavailable to receive calls when teaching. Please be ready to leave your name and phone number with the school office so that they can return your call.*

### **Email is recommended for less urgent matters.**

Please email the school at [chatswood-h.school@det.nsw.edu.au](mailto:chatswood-h.school@det.nsw.edu.au)

Subject: Include the name of the teacher or the position held by the teacher you wish to speak to, with your child's name and year group. Include a contact phone number in your message if you would like to speak with the staff member.

### **The following is a guide for which staff member to contact:**

**Academic Matters** Please contact your child's teacher first, then the appropriate Head Teacher.

### **Wellbeing Matters**

#### **2023 Year Advisors**

**Year 7:** Ms Amelia McNamara & Mr Nicholas Seroukas

**Year 8:** Mr Andrew Wilson & Ms Gaby Barford

**Year 9:** Ms Liz Fung & Mr Robert Wajzer

**Year 10:** Mr Nick Hill & Ms Lisa Tokko

**Year 11:** Mr Justin Yang & Ms Elaine Pan

**Year 12:** Mr Mark Bugden & Ms Laurina Barbetti

#### **Deputy Principals**

**Years 7 & 10:** Mr Richard McKeough

**Years 8 & 12:** Ms Evelyn Manson

**Years 9 & 11:** Mr Hunter Ashton

#### **School Counsellors**

Ms Yun Zheng, Ms Belinda Head,  
Ms Sheng Bi

#### **Head Teachers of Wellbeing**

**Years 7 & 8:** Ms Vanessa Lo

**Years 9 & 10:** Ms Georgina Andrews

**Years 11 & 12:** Ms Wendy Reato





## Student & Parent Portal

The Student and Parent Portal is used to access important school information.

The Portal allows parents to:

- Access student's academic reports
- View student daily notices, classes and timetables
- Book parent teacher interviews (Term 2 & 3)

*Parents will be emailed instructions on how to register for the Parent Portal after student enrolment.*



## School Newsletter

Our school newsletter is an important method of providing information to parents about all the achievements, events and activities occurring at Chatswood High School. It is emailed to parents regularly and is also available for viewing on our school website.



## School Facebook Page

[facebook.com/chatswoodhighschool](https://facebook.com/chatswoodhighschool)

Follow the school on Facebook for notifications on current school activities, including sports and extracurricular, P&C updates, student achievements, social justice activities and more.



## School Website

[chatswood-h.schools.nsw.edu.au](https://chatswood-h.schools.nsw.edu.au)

The school's website is updated regularly and provides information on upcoming events, current activities, school and Department of Education news and alerts, school calendar and term dates.

It is important that parents and teachers work closely together-in partnership. If there are any concerns or problems, then a solution is often not far away. If there are disruptions at home then it is very helpful for us to know as we can further support your child at school.

### PARENTS

*If your child has a problem with a particular subject*

### CONTACT

Teacher of that subject **FIRST**

*If concerns continue in regards to a particular subject*

Head Teacher of that subject

*If you have concerns about your child's work progress over a number of subjects, lack of focus or motivation, peer relationships, etc*

Year Advisor

*If you have any concerns related to subject choices*

Deputy Principal responsible for your child's year, Head Teacher, or Careers Advisor

*Concerns regarding payments*

Front office

### STUDENTS

*Unable to attend sport*

### PROCEDURE

If a student is unable to attend sport, they must bring a note signed by their parent/caregiver, have it signed by the Sport Organiser before school and follow the early leave procedures. **Notification of this must be received by recess.**

### OR

If a student has an injury that prevents them from travelling to and from sport they must attend the non-sport room.

## SCHOOL ATTENDANCE PROCEDURES

It is a legal requirement that the school receives a **written** explanation from a parent/carer for all absences, late arrivals and early departures.

The following information is a guide for parents and students to explain the school's attendance procedures.

Parents: To explain a student's whole day absence or late arrival, **please do not telephone the school.**

Use **ONE** of the following written methods to notify the school:

### SMS A REPLY TO THE SCHOOL (our preferred method)

- You can reply to the School's text with the reason for your child's absence. Please note you can only reply to the absent text message you receive from the school.

### SENTRAL PARENT PORTAL

- Notifying the school via the portal feeds that notification directly on to your child's attendance record. This means there is less margin for error and you can be assured that the school has received your notification.
- On the Parent portal, you can notify of an absence or explain an absence. **ONLY use this method for whole day absences.**

### EMAIL THE SCHOOL

- If you cannot access the portal or SMS, you can email [chatswood-h.school@det.nsw.edu.au](mailto:chatswood-h.school@det.nsw.edu.au)

### WRITE A LETTER

- Must be handed into the school office by the student on the first day back from an absence. This can be done before school, at recess or lunchtime.
- Please include: Student's Full Name, Year, Date and Reason for the absence/late arrival.

## Late Arrival Procedure

ALL students arriving LATE to school must go to the office and sign in at the student counter using their Student ID card.

A student is LATE when they arrive after 8.50am as this is the official start time of school and when Roll Call begins. This includes all senior students whose timetabled Before School class is cancelled.

If they do not sign in at the office a whole day absence will be recorded on their attendance record and parents will receive a text message that says their child is absent.

If a parent/carer knows a student will be late please send a note/official appointment slip with the student, or fill out an absentee note at the back of the school diary. If the late arrival is explained in writing at the time a student signs in at the office, parents/carers will not receive a text message or email notification.

Students will be placed on the daily lunchtime detention if their late arrival remains unexplained by a parent.

## Early Departure Procedure

1. Please email the school advising of the early departure clearly stating: **Student's full name and year, date and time of early departure.**
2. Students leaving school EARLY must have a note signed by a parent/carer to show the teacher so that they can leave the class.
3. Students must go to the office with their note/appointment slip, scan their student ID card and an early departure slip will be printed. If students do not do this a truancy may be recorded against that student's attendance record.

## Application for Extended Leave

Parents/carers must complete an Application for Extended Leave -Travel, PRIOR to departure for any leave longer than 4 consecutive school days. These are available from the school office or our website. Applicants must include details of the educational and cultural benefits to the student for Approval of Leave to be granted. Once approved, a Certificate of Extended Leave will be issued to parent/carer.

If you require any further information regarding the School's Attendance Procedures please refer to the school's website or contact the school on telephone: 9419 3611.

Senior students in Year 11 and Year 12 have the opportunity to use the Kiosk to sign in and out of school for flexible periods only. However, there are a number of rules you will need to follow.

### PERMISSION

Students must have returned a Kiosk permission slip signed by their parents/carers. The Kiosk blocks permission to sign in if this form is not brought back. These forms are available in the front office. The Kiosk only allows you to sign in for flexibles. It cannot be used for any other arrival or departure.

### TIMING

The timing of the Kiosk is programmed into the computer and can only be used as below:

**Flexible Late Arrival:** 8:15am -11:00am

**Flexible Early Leave:** 10:00am - 3:10pm

The Kiosk reads your timetable. This means if you try to sign out at 1:29pm but your Period 4 class is timetabled to finish at 1:30pm, the computer automatically determines you should still be in class and will change your sign out to unjustified. *This is extremely important because these unjustified sign ins/outs appear on your academic report.*

### DOUBLE FLEXIBLES

The time on the Kiosk has been determined by the Deputies. Therefore, if you have two flexibles in the morning you must still arrive before 11:00am. On a Thursday, you must arrive by 10:50am.

### DROPPING SUBJECTS

Dropping a subject will not automatically appear within the attendance system. You must allow a few days for the 'Dropping Subject' paperwork to be completed and for the computer to update. Simply sign in at the front desk and inform them you have dropped a subject. Using the Kiosk before it has updated will put unjustified absences on your attendance and they will appear on your academic report.

### CANCELLED CLASSES

If your Period 0 has been cancelled, and you have a Flexible in Period 1, please sign in using the Kiosk by 10:00am. If your Before School class is cancelled and you have a class in Period 1, Period 1 becomes your roll call so attend this class as per usual.

### FORGET TO SIGN IN?

The Kiosk acts as your Roll Call. This means that if you forget to sign in at the Kiosk when you have a flexible as your first class of the day you will be marked absent. A text message will then be sent to your parents.





## MON

## TUES / WED / FRI

## THURS

|   |               |   |               |   |               |
|---|---------------|---|---------------|---|---------------|
| <b>Period 0</b><br><i>Before School</i> | 7.50 - 8.50   | <b>Period 0</b><br><i>Before School</i> | 7.50 - 8.50   | <b>Period 0</b><br><i>Before School</i> | 7.50 - 8.50   |
| <b>Roll Call</b>                        | 8.50 - 9.00   | <b>Roll Call</b>                        | 8.50 - 9.00   | <b>Roll Call</b>                        | 8.50 - 9.00   |
| <b>Period 1</b>                         | 9.00 - 9.55   | <b>Period 1</b>                         | 9.00 - 10.05  | <b>Period 1</b>                         | 9.00 - 9.50   |
| <b>Period 2</b>                         | 9.55 - 10.50  | <b>Period 2</b>                         | 10.05 - 11.05 | <b>Period 2</b>                         | 9.50 - 10.45  |
| <b>Assembly</b>                         | 10.50 - 11.10 | <b>Recess</b>                           | 11.05 - 11.25 | <b>Recess</b>                           | 10.45 - 11.00 |
| <b>Recess</b>                           | 11.10 - 11.30 | <b>Period 3</b>                         | 11.25 - 12.25 | <b>Period 3</b>                         | 11.00 - 11.50 |
| <b>Period 3</b>                         | 11.30 - 12.30 | <b>Period 4</b>                         | 12.25 - 1.30  |   |               |
| <b>Period 4</b>                         | 12.30 - 1.30  | <b>Lunch 1</b>                          | 1.30 - 1.50   | <b>Lunch 1</b>                          | 11.50 - 12.10 |
| <b>Lunch 1</b>                          | 1.30 - 1.50   | <b>Lunch 2</b>                          | 1.50 - 2.10   | <b>Lunch 2</b>                          | 12.10 - 12.30 |
| <b>Lunch 2</b>                          | 1.50 - 2.10   | <b>Period 5</b>                         | 2.10 - 3.10*  | <b>Period 4 / Sport</b>                 | 12.30 - 1.30  |
| <b>Period 5</b>                         | 2.10 - 3.10*  | <b>After School</b>                     | 3.10 - 4.10   | <b>Period 5 / Sport</b>                 | 1.30 - 2.30*  |
| <b>After School</b>                     | 3.10 - 4.10   |   |               |   |               |

\*Staggered departure times for Period 5.

**Year 8:** 2.55, **Year 9:** 3.00, **Year 10:** 3.05, **Year 11:** 3.10.

## Your Timetable

Below is an example of a Chatswood High School timetable. Your timetable works on a fortnightly rotation. It is divided into Week A and Week B. The term always starts on week A. This will assist you in knowing in advance what to pack every day. The timetable shows you your subject at the top, the room you are in, (in brackets) and the code of the teacher who will be taking you for that subject. The teacher codes are three capital letters and the first two letters are the surname of the teacher. The last letter is the first name of the teacher. For example, the code WID stands for the surname WILSON. The bell times are not the same every day, so please refer to the section on bell times in this booklet. Recess is R and is a 20 minute break. Lunch is divided into L1 (lunch 1) and L2 (lunch 2) for a total of 40 minutes. There is plenty of time between periods to walk to your next class and the teachers are understanding that you need to orientate yourself to the new routine in the first two weeks. If you get lost, ask a teacher or another student for directions.

| MonA   | TueA   | WedA   | ThuA  | FriA   |
|--|--|--|---|--|
| <b>Maths Yr7 (7MATH)</b><br>Room: M1.02<br>MR Mark Bugden        | <b>English Yr7 (7ENGH)</b><br>Room: L-21<br>MS Annie Yoon              | <b>PDHPE Yr7 (7PDHH)</b><br>Room: L-29<br>MISS Deborah Clark     | <b>Tech Man Yr7 (7TAS11)</b><br>Room: G-56<br>MR Nicholas Bate              | <b>Science Yr7 (7SCH)</b><br>Room: M1.01<br>MRS Amisha Dadheech  |
| <b>PDHPE Yr7 (7PDHH)</b><br>Room: L-29<br>MISS Deborah Clark     | <b>Tech Man Yr7 (7TAS11)</b><br>Room: G-56<br>MR Nicholas Bate         | <b>English Yr7 (7ENGH)</b><br>Room: L-21<br>MS Michelle Schlyder | <b>Science Yr7 (7SCH)</b><br>Room: L-16<br>MRS Amisha Dadheech              | <b>English Yr7 (7ENGH)</b><br>Room: L-21<br>MS Michelle Schlyder |
|  | <b>Visual Arts Yr7 (7VA11)</b><br>Room: K116<br>MISS Genevieve Tyrrell | <b>Tech Man Yr7 (7TAS11)</b><br>Room: G-56<br>MR Nicholas Bate   | <b>History Yr7 (7HISH)</b><br>Room: RP-2<br>MR Samuel Sun                   | <b>Music Yr7 (7Mush)</b><br>Room: R2002<br>MRS Stella Levinsky   |
| <b>Science Yr7 (7SCH)</b><br>Room: H132<br>MRS Amisha Dadheech   | <b>Music Yr7 (7Mush)</b><br>Room: R2002<br>MRS Stella Levinsky         | <b>Tech Man Yr7 (7TAS11)</b><br>Room: G-56<br>MR Nicholas Bate   |   | <b>History Yr7 (7HISH)</b><br>Room: R1029<br>MR Samuel Sun       |
| <b>Science Yr7 (7SCH)</b><br>Room: H132<br>MRS Amisha Dadheech   |  |  |   |  |
|  |  |  | <b>Literacy Yr7 (7LH)</b><br>Room: G-45<br>MS Annie Yoon                    |  |
|  | <b>Maths Yr7 (7MATH)</b><br>Room: G-56<br>MRS Mamata Shirsat           | <b>History Yr7 (7HISH)</b><br>Room: R1029<br>MR Samuel Sun       | <b>Language (semesterised) Yr7 (7LOTEH)</b><br>Room: L-23<br>MISS Winnie Wu | <b>Maths Yr7 (7MATH)</b><br>Room: M1.02<br>MRS Mamata Shirsat    |
| <b>English Yr7 (7ENGH)</b><br>Room: L-21<br>MS Michelle Schlyder |  |  |   |  |

| MonB   | TueB   | WedB   | ThuB  | FriB   |
|--|--|--|---|--|
| <b>PDHPE Yr7 (7PDHH)</b><br>Room: L-29<br>MISS Deborah Clark     | <b>Visual Arts Yr7 (7VA11)</b><br>Room: K117<br>MISS Genevieve Tyrrell | <b>Tech Man Yr7 (7TAS11)</b><br>Room: G-56<br>MR Nicholas Bate         | <b>Language (semesterised) Yr7 (7LOTEH)</b><br>Room: L-23<br>MISS Winnie Wu | <b>Maths Yr7 (7MATH)</b><br>Room: M1.02<br>MR Mark Bugden        |
| <b>History Yr7 (7HISH)</b><br>Room: R1029<br>MR Samuel Sun       | <b>Science Yr7 (7SCH)</b><br>Room: G-37<br>MRS Amisha Dadheech         | <b>Maths Yr7 (7MATH)</b><br>Room: M1.02<br>MR Mark Bugden              | <b>Tech Man Yr7 (7TAS11)</b><br>Room: G-57<br>MR Nicholas Bate              | <b>English Yr7 (7ENGH)</b><br>Room: L-21<br>MS Michelle Schlyder |
|  | <b>Sport Yr7 (7SportH)</b><br>Room: G-45<br>MR Nicholas Boogert        | <b>Visual Arts Yr7 (7VA11)</b><br>Room: K117<br>MISS Genevieve Tyrrell | <b>History Yr7 (7HISH)</b><br>Room: R1029<br>MR Samuel Sun                  | <b>Science Yr7 (7SCH)</b><br>Room: L-16<br>MRS Amisha Dadheech   |
| <b>Science Yr7 (7SCH)</b><br>Room: L-17<br>MRS Amisha Dadheech   | <b>Sport Yr7 (7SportH)</b><br>MR Nicholas Boogert                      | <b>History Yr7 (7HISH)</b><br>Room: R1029<br>MR Samuel Sun             |   | <b>Welfare Yr7 (7WH)</b><br>Room: RP-1<br>MISS Gaby Barford      |
| <b>English Yr7 (7ENGH)</b><br>Room: G-45<br>MS Michelle Schlyder |  |  |   |  |
|  |  |  | <b>Maths Yr7 (7MATH)</b><br>Room: M1.02<br>MRS Mamata Shirsat               |  |
|  | <b>Sport Yr7 (7SportH)</b><br>MR Nicholas Boogert                      | <b>Music Yr7 (7Mush)</b><br>Room: R2002<br>MRS Stella Levinsky         | <b>English Yr7 (7ENGH)</b><br>Room: G-45<br>MS Michelle Schlyder            | <b>PDHPE Yr7 (7PDHH)</b><br>Room: L-29<br>MISS Deborah Clark     |
| <b>Maths Yr7 (7MATH)</b><br>Room: M1.02<br>MRS Mamata Shirsat    |  |  |   |  |

## DAY &amp; WEEK

EG. Tue = Tuesday

A = Week A

**SUBJECT**  
**EG. Maths**

Period number and  
class run time  
EG: 1 = Period 1

## CLASS

The name of your class **EG:** This student is in class 7H and therefore their Science class is Science H \_\_\_\_\_

**CLASSROOM**  
Your classroom location  
**EG.** Room H132  
H is the Building, 132 is  
the Room Number

TEACHER NAME

The name of the teacher who will be teaching you for that period.

**EG. Ms Michelle Schlyder**

**"LANGUAGE (SEMESTERISED)"**

Languages change each semester during Year 7 at Chatswood High School.

THURSDAY PERIOD TIMES

**Eg:** starts at 13.35 finish at 14.30

**Remember: Thursday Period times**

are different and school finishes

| MonA  | B0<br>7:50 - 8:45   | TueA  | WedA  | ThuA  | FriA  |
|---|---|---|---|---|---|
| <b>B0</b><br>1<br>7:50 - 8:45<br>8:50 - 10:00 | <b>Maths Yr7</b><br>(7MATH)<br>Room: M1.02<br>MR Mark Bugden              | <b>English Yr7</b><br>(7ENGH)<br>Room: L-21<br>MS Annie Yoon      | <b>PDHPE Yr7</b><br>(7PDHH)<br>Room: L-29<br>MISS Deborah Clark     | <b>Tech Man Yr7</b><br>(7TAS11)<br>Room: G-56<br>MR Nicholas Bate | <b>Science Yr7</b><br>(7SCH)<br>Room: M1.01<br>MRS Amisha Dadhech   |
| <b>2</b><br>10:00 - 10:55                     | <b>PDHPE Yr7</b><br>(7PDHH)<br>Room: L-29<br>MISS Deborah Clark           | <b>Tech Man Yr7</b><br>(7TAS11)<br>Room: G-56<br>MR Nicholas Bate | <b>English Yr7</b><br>(7ENGH)<br>Room: L-21<br>MS Michelle Schlyder | <b>Science Yr7</b><br>(7SCH)<br>Room: L-16<br>MRS Amisha Dadhech  | <b>English Yr7</b><br>(7ENGH)<br>Room: L-21<br>MS Michelle Schlyder |
| <b>Assembly</b><br>10:55 - 11:05              |   |   |   |   |   |
| <b>R</b><br>11:05 - 11:25                     |   |   |   |   |   |
| <b>3</b><br>11:25 - 12:25                     | <b>Visual Arts Yr7</b><br>(7VA11)<br>Room: K116<br>MISS Genevieve Tyrrell | <b>Tech Man Yr7</b><br>(7TAS11)<br>Room: G-56<br>MR Nicholas Bate | <b>Tech Man Yr7</b><br>(7TAS11)<br>Room: G-56<br>MR Nicholas Bate   | <b>History Yr7</b><br>(7HISH)<br>Room: RP-2<br>MR Samuel Sun      | <b>Music Yr7</b><br>(7Mush)<br>Room: R2002<br>MRS Stella Levinsky   |
| <b>4</b><br>11:25 - 12:25                     | <b>Science Yr7</b><br>(7SCH)<br>Room: H132<br>MRS Amisha Dadhech          | <b>Music Yr7</b><br>(7Mush)<br>Room: R2002<br>MRS Stella Levinsky | <b>Tech Man Yr7</b><br>(7TAS11)<br>Room: G-56<br>MR Nicholas Bate   |   | <b>History Yr7</b><br>(7HISH)<br>Room: R1029<br>MR Samuel Sun       |
| <b>5</b><br>12:30 - 13:30                     | <b>Science Yr7</b><br>(7SCH)<br>Room: H132<br>MRS Amisha Dadhech          |   |   |   |   |
| <b>L1</b><br>13:30 - 13:50                    |   |   |   |   |   |
| <b>L2</b><br>13:50 - 14:10                    |   |   |   |   |   |
| <b>L3</b><br>14:10 - 15:10                    |   |   |   |   |   |
| <b>L4</b><br>15:10 - 16:10                    |   |   |   |   |   |
| <b>L5</b><br>16:10 - 17:10                    |   |   |   |   |   |
| <b>L6</b><br>17:10 - 18:10                    |   |   |   |   |   |

L1 is the first half of Lunch  
and L2 is the second half of  
Lunch

## LUNCH

## EXTRA CURRICULAR GROUPS

These are some of the groups our school has to offer that are open to students!

***Stay tuned for updates such as time and location.***

Come to our annual Promo Day where all our extra-curricular programs will be advertised and you can sign up and talk to some of the members!



### Art Club

Come along and make your own artwork and also artwork to beautify our school environment.



### Before/After School Sports Program

The program provides students with opportunities to develop their skills in a range of sports and connect with their peers. The program includes Frisbee, AFL, Volleyball, Soccer, Basketball and Netball.



### Assistance in Mathematics (AiM)

Students who are in need of help with maths homework or are looking for more work can attend AiM in the morning for help.



### Chess Club

Play chess together with your friends and compete in tournaments!



### Creative Writing Club

For students who would like to learn tips and techniques, whether to work on their own projects or start something new. Individuals can share and learn from others' ideas, such as with short collaborations (potentially with other clubs), or a co-written collection of works, making every member a better writer. Lessons are decided by the theme of each month, which may focus on anything from genres to popular texts.



### English Academic Assistance

Students who would like to get assistance with English homework or class work. Years 10-12 only.



### Debate Club

Teams of students across all years compete in the Premiers debating Challenge as well as combine with other schools to spend a day receiving expert debating tips.



### Dance Ensemble

A Contemporary, Lyrical and Jazz dance group open to students with all levels of dance experience. Students can audition for School Spectacular and participate in various other performances and excursions throughout the year.



### Drama Ensemble

Drama Ensemble is open to students from 7-12. We bring plays to the stage and have some exciting performance opportunities in the works! If you are interested, please approach Mr J to audition.



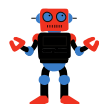
## LGBTQI+ and ally group

A chilled out group with people you can relate to.



## Music Program

CHS is renowned for its exciting and dynamic music program with numerous ensembles that perform at school, in the community and also participate in music camps and tours to Australian and Overseas destinations.



## Robotics Club

The robotics club is a club devoted to making robots through; Design, Manufacturing (using wood, metal and plastic work), electronics and Coding.



## Social Justice Club

A social justice group that aims to promote individual rights and awareness on social and welfare issues in the community.



## Video News Club

We will learn filming and video editing skills through projects such as termly review videos.



## SRC

We aim to improve the lives of students by running fun and useful events/ initiatives, making physical improvements to the school, and working to ensure the school and others act in the best interests of students.



## Years 7/8 Drama Club

For 8 students who are interested in Drama and performance. The club aims to get more students interested in drama, starting with the younger grades.

### Can't find a club of activity you're interested in? Make one!

Grab some friends, find a teacher and reach out to the SRC for support to create your own group! Grants and funding are available.

For more information on any of the groups or to find out more contact:  
[chatswoodhssrc@gmail.com](mailto:chatswoodhssrc@gmail.com)

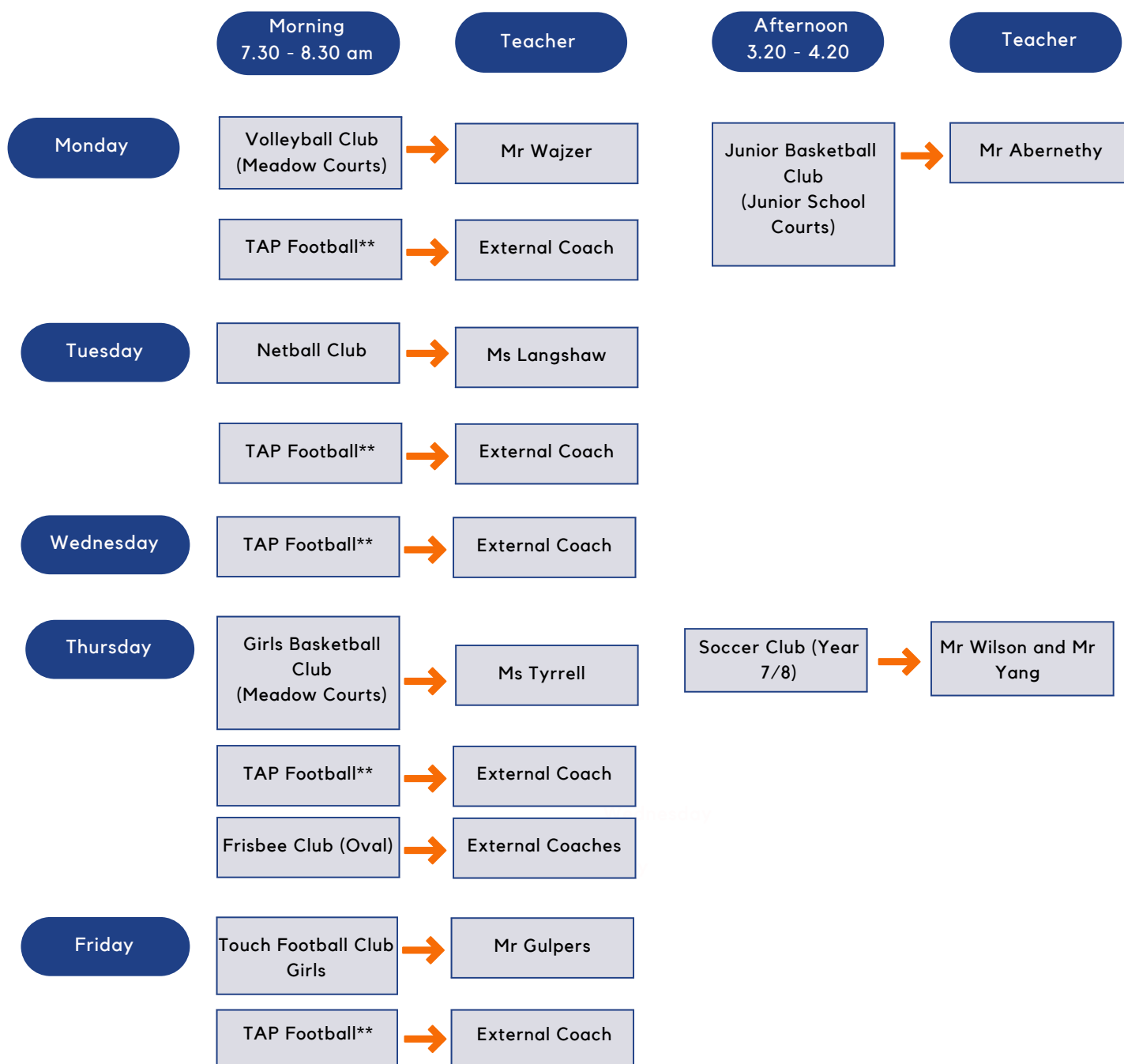


# SPORT TRAINING PROGRAM

In 2023, Chatswood High School will continue the very popular and successful training program for Basketball, Netball, Soccer, AFL, Ultimate Frisbee and Touch Football. Each session is run by a dedicated teacher or coach at school on a weekly basis. Sessions are aimed at improving student's skill levels as well as building stronger connections between students.

These training sessions are free, and students are encouraged to attend as many training sessions as they can fit into their busy schedules.

Throughout the year, these trainings will be used to select knockout and representative teams who will represent Chatswood High School at a variety of tournaments. Information will be specified in the daily notices and school newsletter.



\*\* TAP (Talented Athlete Program) is for selected CHS students ONLY

The Chatswood High School Music Program is a dynamic and exciting co-curricular program that strives for excellence by providing students with a well-rounded musical education and a lifelong appreciation for music. All students are welcome in our program regardless of musical experience. It is never too late to start learning an instrument!

Since starting in 1980 with less than 20 students, the program has grown into the largest co-curricular program at CHS with over 250 students involved across 20 ensembles. The program has brought significant accolades to the school over the years through participation in concerts, festivals, competitions and regional and international tours. We encourage all students at Chatswood High School to experience the joys of music making with friends!

## Our Ensembles:

|                            |  |
|----------------------------|--|
| <b>CONCERT BANDS</b>       |  |
| Wind Orchestra             | <i>An elite ensemble in which all wind, brass, &amp; percussion positions are auditioned</i>   |
| Senior Concert Band        | <i>A concert band for wind, brass, &amp; percussion players in years 8-10</i>  |
| Junior Concert Band        | <i>A concert band for wind, brass, &amp; percussion players in year 7</i>  |
| <b>STRINGS</b>             |  |
| Symphony Orchestra         | <i>An elite ensemble in which all strings, wind, brass, &amp; percussion positions are auditioned</i>  |
| Chamber Strings            | <i>An elite ensemble for experienced string players, by audition</i>   |
| Junior Strings             | <i>A junior ensemble for string players from Years 7-9</i>   |
| <b>CHORAL</b>              |  |
| Senior Vocal Ensemble      | <i>A small ensemble for the most accomplished singers in the school. All positions are auditioned</i>  |
| Choir                      | <i>A large open choir for all ages and abilities. All MP members are encouraged to join this ensemble</i>  |
| <b>JAZZ</b>                |  |
| Big Band 1                 | <i>A senior jazz ensemble for saxophone, trumpet, trombone, bass, guitar, piano and drums. All positions are auditioned, subject to available places</i> |
| Big Band 2                 | <i>A junior big band, for younger jazz players. Open to all students</i>   |
| Senior Jazz Combo          | <i>A small senior jazz combo for trumpet, saxophone, bass, piano and drums. Membership is by invitation</i>  |
| Junior Jazz Combo          | <i>A small junior jazz combo. Open to all students, subject to availability</i>  |
| <b>PERCUSSION</b>          |  |
| Senior Percussion Ensemble | <i>An ensemble for senior percussion students in Yr 10-12</i>  |
| Junior Percussion Ensemble | <i>An ensemble for junior percussion students in Yr 7-9</i>  |
| <b>GUITARS</b>             |  |
| Rock Bands                 | <i>Small ensembles for guitar, bass, drums, piano and vocals. Places subject to availability</i>   |
| Guitar Ensembles           | <i>Small ensembles for acoustic and electric guitars. These are open to students of all abilities</i>  |

## 2023 FEE STRUCTURE

|   |                          |
|---|--------------------------|
| Participation in one large ensemble or multiple ensembles:<br>(concert bands, orchestra, junior strings, or multiple ensembles) | \$550                    |
| Participation in one small ensemble:<br>(choir, jazz combo, percussion ensemble, guitar groups, rock band)                      | \$350                    |
| Instrumental Hire:  | \$240 per year           |
| Percussion Hire:  | \$120 per year           |
| Private Tuition:  | Fees arranged privately* |
| Music Camps and Tours:  | TBC**                    |

## ENQUIRIES

If you have any questions about the Music Program, type of ensemble your child should join, instrument your child should learn etc please fill out the following enquiry form:  
<https://forms.gle/kZ6s5Hpn8FsJiEfQ9>

## ENROLMENTS

If you would like to enroll your child in an ensemble request instrument hire (instrumental hire and private tuition included) please fill out the following form:  
**YEAR 7:** <https://forms.gle/mQUpZECJakZGgezeA>  
**YEAR 8-12:** <https://forms.gle/pQiaRkSQpE79poQe9>

## FURTHER INFO

For more information including list of instruments available for hire, private tutor contacts, full program ensemble rehearsal schedule, important dates, Music Program Handbook and links to our YouTube channel please visit  
<https://chatswood-h.schools.nsw.gov.au/enrichment/music---band-program.html>

\* We have a team of 30 tutors available for private tuition on school grounds before and after school. Payments are made privately directly to tutors.

\*\* A Music Camp for Junior Concert Band, Junior Strings, Choir and Senior Concert Band has been planned for 12-14 March, 2023 at the Collaroy Conference Centre. Camp fees paid separately.

CHS uses the **School Bytes Payment Portal** which provides flexibility for you to conveniently:

- Make school payments online (including paying for multiple siblings at the same time)
- Use family credit to pay for an activity or school contributions
- Download a receipt for payments made
- View all historical payments in one place
- Complete and submit digital permission notes
- View the status of all permission notes
- Request a refund if required

By registering your account, you will be able to access your child's statement of account, payment history and activities any time.

## PAYMENT METHODS

- Students submitting payments do so at the student counter.
- While our preference is for payments to be made via the School Bytes payment portal, we will still accept over the counter payment via cash, cheque, money order and EFTPOS. **We are unable to accept card payments over the phone.**

## PAYMENT METHOD – SCHOOL BYTES PAYMENT PORTAL

### SCHOOL BYTES PAYMENT PORTAL

- Online credit/debit card payments are made through a secure payment system hosted by Westpac.
- Once fees are selected to pay in the School Bytes payment portal, you will then be prompted to enter your card details and finalise your payment.

### PAYMENT METHOD – cash, cheque or EFTPOS



#### Put cash or cheque in an envelope

On envelope, write:

- *Student Name*
- *Class Year*
- *Name of Excursion / item*
- *\$ Amount enclosed*



**THE FRONT  
OFFICE DOES  
NOT GIVE  
CHANGE**

## SET UP YOUR SCHOOL BYTES PARENT PORTAL ACCOUNT

To set up your School Bytes parent portal, follow the steps below:

1. Open the School Bytes parent portal link - <https://portal.schoolbytes.education/auth/login>
2. Select 'create a new account'
3. Enter your first name as it appears on your original enrollment documents provided to the school
4. Enter your last name as it appears on your original enrollment documents provided to the school
5. Enter the email address that you use for school communication (family email)
6. Enter a password
7. Confirm your password
8. Select 'create an account'

An email will be sent to the email address nominated, in order to verify your access to the email address.

Once you have created your account, **log in to the School Bytes parent portal.**

## STATEMENT OF ACCOUNT

- The Annual Statement of Account is emailed to parents once per term. Included in the statement are general school contributions, subject contributions, sports fees, and P&C voluntary contributions.

## EXCURSIONS & SCHOOL ITEMS

- All activity and excursion notifications are sent to parents via School Bytes. Consent for all activities/excursions must be given through the online system by the due date. If consent is not given, your child will not be able to participate.
- Payment must be made by the due date indicated on the permission note
- Late payments are not accepted

- ✉ **EMAIL:** [uniformshop@chspandc.org.au](mailto:uniformshop@chspandc.org.au)
- 🌐 **ONLINE ORDERING:** <https://shop.chspandc.org.au/>
- 📍 **LOCATION:** Oliver Road Entrance of Chatswood High School

Chatswood High School P&C would like to welcome all new students. School uniform is compulsory and is available for purchase through our P&C Uniform Shop.

### School uniform fittings and purchase methods:

We recommend that all new students visit the Uniform Shop for a fitting to find their correct size. Please visit the uniform shop in person or order online.

|   |   |
|---|---|
| <b>Visit the Uniform Shop during regular hours</b>  | The CHS uniform shop is open from 8:00 am to 11:15 am every Thursday during school terms.   |
| <b>Visit our online store for purchasing uniforms</b><br><b><a href="https://shop.chspandc.org.au">shop.chspandc.org.au</a></b> | If you know the garment size, visit our on line store and place an order or measure your child at home and select the appropriate size using the on line measurement charts and place an order online. <b>Uniforms can then be collected during regular shop hours.</b> |

| UNIFORM FOR <b>JUNIOR</b> STUDENTS - <b>YEARS 7-9</b>   |   |
|---|---|
| <b>Tops</b>   | <ul style="list-style-type: none"> <li>• White, short sleeve shirt with terracotta trim and school name on pocket</li> <li>• Junior short sleeve dress</li> <li>• Junior Knitted jumper - navy with terracotta trim</li> <li>• Track Jacket - navy and terracotta with school name</li> </ul>   |
| <b>Bottoms</b>  | <ul style="list-style-type: none"> <li>• Charcoal shorts or trousers</li> <li>• Navy shorts or pants</li> </ul>   |
| UNIFORM FOR <b>SENIOR</b> STUDENTS - <b>YEARS 10-12</b> |   |
| <b>Tops</b>   | <ul style="list-style-type: none"> <li>• White, short sleeve shirt with school name on pocket</li> <li>• White, short sleeve blouse with school name on pocket</li> <li>• Senior Knitted jumper - terracotta with navy trim</li> <li>• Senior Sweater - navy V-neck fleece with school name</li> <li>• Track jacket - navy and terracotta with school name</li> </ul> |
| <b>Bottoms</b>  | <ul style="list-style-type: none"> <li>• Charcoal shorts or trousers</li> <li>• Senior skirt</li> <li>• Navy shorts or pants</li> </ul>   |



| UNIFORM FOR ALL STUDENTS                    |  |
|---|--|
| <b>Junior AND Senior<br/>Sports Uniform</b> | <ul style="list-style-type: none"> <li>• PE Polo - navy and terracotta with school name</li> <li>• PE Shorts - navy and terracotta</li> <li>• Track jacket - navy and terracotta with school name</li> <li>• Track pants - navy with white piping</li> </ul> |
| <b>Accessories</b>                          | <ul style="list-style-type: none"> <li>• School cap - navy with terracotta trim and school name</li> <li>• School bag - navy (optional)</li> <li>• Senior tie - navy with terracotta stripe (optional)</li> </ul>  |

Music polo for all students joining the music programme also available.  
All other uniform items can be viewed online at [shop.chspandc.org.au](http://shop.chspandc.org.au)

**Recommended uniform purchase JUNIOR:** 3 x dress and/or 3 x shirt, 2 x shorts and/or trousers, 1 x PE top, 1 x PE shorts, 1 x jumper and/or track jacket, school cap

**Recommended uniform purchase SENIOR:** 3 x shirt, 2 shorts and/or pants and/or skirts, 1 x PE top, 1 x PE shorts, 1 x jumper and/or track jacket, school cap

## SHOES & SOCKS (NOT SOLD AT THE CHS P&C UNIFORM SHOP)

White socks and black **leather/imitation leather** school shoes are to be worn with the school uniform.

White socks and sports shoes are to be worn with the PE Uniform.

## SPECIAL SIZING AND REQUIREMENTS

Students needing special sizing, *please order as early as possible*. A separate order will be placed, which takes additional time to fill. Special sizing includes extra-small or extra-large garments, and any student with special requirements.

Chatswood High School 'Bring Your Own Device' Program 2023 - Device Suggestions

The following lists of devices have been compiled with recommendations from HP and JB Hi-Fi. These devices can be seen on the respective suppliers' purchase portal, the links are available on the Chatswood High School website and devices are provided at a discounted cost. These devices have varied specifications for different uses with the expectation to last 3-4 years at a sufficient level of performance.

Please use this list as a starting point, but also consider conducting further research and select a device that best meets your child's needs and your budget. Please investigate and consider the cost of Accidental Damage Protection (ADP). The damage protection provides extra cover on top of the standard warranty in the case of an accident, such as liquid spills, drops, falls and electrical surges. We do not recommend purchasing Android tablets, Chromebooks or iPads as many subjects utilise apps and software that are not supported on these devices. If you decide to purchase one of these types of devices, please be aware that we will not be able to cater for any missing functionality.

ENTRY-Y-LEVEL DEVICE SUGGESTIONS

These devices are the minimum recommendation for basic use, such as editing documents, performing research, browsing the internet (including checking emails) and are capable of video/photo editing, animation and CAD. However, they may compromise on certain design aspects such as the screen size, quality and touch capability. These devices will perform optimally for these tasks and will be a good device to complete general assignments and classwork.

| Device                     | Processor             | Memory | Storage | Weight  | Screen          | Price  | Warranty                       |
|----------------------------|-----------------------|--------|---------|---------|-----------------|--------|--------------------------------|
| Windows Devices            |                       |        |         |         |                 |        |                                |
| HP ProBook 445             | AMD Ryzen™ 5 5625U    | 8GB    | 256GB   | 1.38 KG | 14" Non-Touch   | \$999  | 1 Year Return to Manufacturer  |
| HP ProBook 440             | Intel® Core™ i5-1235U | 8GB    | 256GB   | 1.38 KG | 14" Non-Touch   | \$1099 | 1 Year Return to Manufacturer  |
| Lenovo L13 Gen 2 Clamshell | Intel Core i5-1135G7  | 8GB    | 256GB   | 1.39 KG | 13.3" Non-Touch | \$1179 | 3 Years Return to Manufacturer |

MID-LEVEL DEVICE SUGGESTIONS

These devices are a good middle ground for students who often multitask on their device and may require the device for more intensive uses. These devices will more often be utilised for students in Year 9 and above. This would include subjects such as IST, Multimedia, Software design and Design & Technology. This also includes CAPA subjects such as music and Visual Design. These devices can handle most moderate to intensive tasks such as video/photo editing and graphic design at an acceptable performance level.

| Device                        | Processor            | Memory | Storage | Weight | Screen          | Price     | Warranty                                |
|-------------------------------|----------------------|--------|---------|--------|-----------------|-----------|---|
| Windows Devices               |                      |        |         |        |                 |           |   |
| HP ProBook x360 435 G9        | AMD Ryzen 5 5625U    | 8GB    | 256GB   | 1.45kg | 13.3" Touch     | \$1299    | 1 Year Return to Manufacturer           |
|                               |                      | 16GB   |         |        |                 | \$1369    |   |
| Lenovo L13 Gen 3 Yoga         | Intel i5-1235U       | 16GB   | 256GB   | 1.43kg | 13.3" Touch     | \$1439    | 3 Years Return to Manufacturer          |
| Microsoft Surface Laptop Go 2 | Intel Core i5-1145G7 | 8GB    | 256GB   | 1.12kg | 12.4" Touch     | \$1342.59 | 3 Years Return to Manufacturer          |
| Microsoft Surface Laptop 4    | Intel Core i5-1145G7 | 8GB    | 256GB   | 1.28kg | 13.5" Touch     | \$1544    | 3 Years Return to Manufacturer          |
| Apple (MacOS) Devices         |                      |        |         |        |                 |           |   |
| MacBook Air 13-inch (2021)    | M1 Chip              | 8GB    | 256GB   | 1.29KG | 13.3" non-touch | \$1356    | 1 Year (3 Year with Optional AppleCare) |
|                               |                      | 16GB   |         |        |                 | \$1632    |   |

HIGH-LEVEL DEVICE SUGGESTIONS

These devices are suitable for those who are looking for a more premium device, these devices are the most expensive and may not suit every budget but are highly recommended for computing intense subjects.

We have determined these devices to be suitable for moderate and intensive tasks such as video/photo editing and graphic design. These devices should be considered for subjects such as IST, Multimedia, Software design, Design & Technology, Visual Arts and Music.

| Device                 | Processor           | Memory | Storage | Weight  | Screen        | Price  | Warranty                                |
|------------------------|---------------------|--------|---------|---------|---------------|--------|---|
| Windows Devices        |                     |        |         |         |               |        |   |
| HP ProBook x360 435 G9 | AMD Ryzen 7 5825U   | 16GB   | 512GB   | 1.45 KG | 13.3" Touch   | \$1699 | 1 Year Return to Manufacturer           |
| HP EliteBook 830 G9    | Intel Core i7-1255U | 16GB   | 512GB   | 1.32 KG | 14" Touch     | \$1749 | 1 Year Return to Manufacturer           |
| Apple (MacOS) Devices  |                     |        |         |         |               |        |   |
| Apple MacBook Pro 14"  | M1 Pro Chip         | 16GB   | 512GB   | 1.6KG   | 14" Non-Touch | \$2763 | 1 Year (3 Year with Optional AppleCare) |
| Apple MacBook Pro 16"  | M1 Pro Max Chip     | 16GB   | 512GB   | 2.15KG  | 16" Non-Touch | \$3455 |   |

PREMIUM DEVICE SUGGESTIONS

These devices fall into the specified performance category, but due to the higher cost these are classified as premium devices. These devices cost more due to their build quality and aesthetic designs but will perform in a similar way as the device listed in the mid and high range categories. These are the nice to have but not all are necessarily the best in performance.

| Device                          | Performance Category | Processor              | Memory | Storage | Weight  | Screen        | Price  | Warranty                                |
|---------------------------------|----------------------|------------------------|--------|---------|---------|---------------|--------|---|
| Windows Devices                 |                      |                        |        |         |         |               |        |   |
| HP EliteBook 830 G9             | Mid-Level            | Intel Core i5-1235U    | 16GB   | 512GB   | 1.32kg  | 14" Touch     | \$1749 | 1 Year Return to Manufacturer           |
| Microsoft Surface Pro 8         | Mid-Level            | Intel Core i5 – 1145G7 | 16GB   | 256GB   | 0.88 KG | 13" Touch     | \$1961 | 2 Year Return to Manufacturer           |
| Microsoft Surface Laptop Studio | High-Level           | Intel i5-11300H        | 16GB   | 256GB   | 1.74 KG | 14.4" Touch   | \$2284 | 2 Years Return to Manufacturer          |
| Apple (MacOS) Devices           |                      |                        |        |         |         |               |        |   |
| Apple MacBook Pro 14"           | High-Level           | M1 Pro Chip            | 16GB   | 1TB     | 1.6 KG  | 14" Non-Touch | \$3453 | 1 Year (3 Year with Optional AppleCare) |
| Apple MacBook Pro 16"           | High-Level           | M1 Pro Max Chip        | 16GB   | 1TB     | 2.15KG  | 16" Non-Touch | \$3732 |   |
|                                 |                      |                        | 32GB   |         |         |               | \$4795 |   |

Things to be aware of in low priced devices that do not meet CHS BYOD Specification or recommendations:

Small hard drives in laptops/hybrid drive: Anything less than 128GB of storage will limit the software that can be installed on the device.

Small amount of RAM: If the device will be used in subjects that require the Adobe Creative Cloud software (e.g. Photoshop, Premiere) or other graphic/video editing software then a minimum of 8GB ram is required.

As shown in the tables, these devices have a 1 to 3-year warranty and the option or inclusion of Accidental Damage Protection \*ADP (some come with an excess or zero-dollar excess).

For all technical specifications, it is important to consider the long-term use. It is likely the device will be used for most of the student's time at CHS so will need to meet future demands.

Purchase Portals:

HP Purchase Portal: <http://www.hp.com.au/byod>

Enter School Code: ChatswoodHS

Start Shopping.

JB-HiFi Purchase Portal: <https://www.jbeducation.com.au/byod/>

Enter School Code: CHSBYOD

Start Shopping.

Prices correct as of 11/11/22

Purchasing a device via the BYOD Portals does not confer additional service or support obligations related to device performance on the school.



# CHATSWOOD HIGH SCHOOL 'BRING YOUR OWN DEVICE' PROGRAM 2023 - DEVICE SPECIFICATIONS

## HARDWARE SPECIFICATIONS

The device must meet **all** the following requirements:

|                            |  |
|----------------------------|--|
| Form Factor                | Laptop, hybrid (touch screen notebook) or tablet device<br><b>Note:</b> Tablets or hybrids must have a physical keyboard attachment with separate keys for A-Z and 0 – 9, which physically move when depressed.  |
| Physical Dimensions        | Minimum Screen Size: 10" Maximum Screen Size: 14"<br><b>Note:</b> students may request to bring in a larger device if a larger screen is needed for specific subjects, otherwise it is <i>highly</i> recommended to have a device within these specs.  |
| Operating System           | <ul style="list-style-type: none"> <li>Microsoft Windows 10 or 11</li> <li>Apple MacOS 11 Big Sur (or newer) We do not recommend Chromebooks, iPads or Android Tablets as they are unable to meet the Functional Specifications</li> </ul>   |
| Battery Life               | Advertised battery life of six hours or more   |
| Wireless Capabilities      | <ul style="list-style-type: none"> <li>802.11n/ac/ wireless capabilities (5 GHz)</li> </ul> <b>Note:</b> This may be advertised as: "WiFi 6 or WiFi 5, Dual Band Wireless", "802.11ac" or "Gigabit Wireless".  |
| Additional Requirements    | Students in year 9 and 10 undertaking elective Information and Software Technology (IST), Visual Arts (VA) and/or Photography and Digital Media (PDM) are required to have a device with a Windows 10 or Mac OSX 10.13 (or newer) operating system to allow installation of required software. |
| Additional Recommendations | <ul style="list-style-type: none"> <li>Maximum weight: 1.6kg</li> <li>Minimum RAM (Laptops): 8GB</li> <li>Minimum Storage: 256 GB SSD</li> <li>Accidental loss and breakage insurance</li> </ul>   |

## FUNCTIONAL SPECIFICATIONS

The device must also meet **all** the following functional requirements pertaining to application software:

|                            |   |
|----------------------------|---|
| Form Factor                |   |
| General Education Software | <ul style="list-style-type: none"> <li>Web Browser – Windows computers must run Internet Explorer 11 or newer. Chrome, Firefox and Safari (Mac) are recommended.</li> <li>Word Processor – E.g. Microsoft Word</li> <li>Spreadsheet Package – E.g. Microsoft Excel</li> <li>Adobe Creative Cloud</li> <li>NAP Lockdown Browser</li> <li>Respondus Lockdown Browser</li> </ul> <p><b>Note 1:</b> Students can download Microsoft Office 365 (at no cost) for Windows and MacOS from <a href="http://www.office.com">www.office.com</a>. Instructions on how to do this are available on the school's website.</p> <p>These instructions are a <b>MUST READ!</b></p> <p><b>Note 2:</b> All students have a Google Apps account linked to their portal account, which includes basic office software including Google Docs and Spreadsheets.</p> |
| Elective Software          | <ul style="list-style-type: none"> <li>IST, VA and PDM - Adobe Creative Cloud is provided (at no cost) as part of their student account.</li> </ul> <p><b>Note:</b> Instructions on how to sign into Adobe Creative Cloud are available on the school's website.</p>  |
| Security Software          | Current and reputable security software   |

### THE SCHOOL STUDENT OPAL CARD

The School Opal card gives eligible students free or discounted travel between school and home using the train, bus, ferry, and light rail services.



### Who Can Apply?

To be eligible for the School Opal card, secondary students (Years 7-12) will need to live more than 2km in a straight line from the school, or at least 2.9km walking distance. Some visas do not support the School Student Transport Scheme. For example, students on a 482 or a 500 visa will not be able to apply for the School Opal card.

### How To Apply

1. Once Chatswood High School has confirmed your child's enrolment, either apply for a new card or update your details at: <https://transportnsw.info/school-travel-apply>
2. The school will endorse your application online after checking the student's residential address, enrolment status and relevant visa details.
3. Once Transport NSW has approved the application, a School Opal card will be sent to the address provided on the application.

### Who Should Apply?

A new application is required if the student has not had a School Opal card before. If the student is changing schools or has an updated residential address, they can still use their existing School Opal card but you **will have to update their details on the website**.

*If you live too close to be eligible for free travel, you may still qualify for a School Term Bus Pass which allows for travel on buses between home and school at a discounted rate for a term.*

*A parent or carer must apply for students 15 years and under. Students 16 years and over may apply for themselves.*

Please see the following page for Frequently Asked Questions and links to additional forms (School Drive Subsidy & for travel on medical grounds).

## **What if we have a split-parenting arrangement?**

Both parents will need to submit an application for each address and select the 'shared parental' option during the online application. However, if one parent lives too close it will be rejected for that parent on that basis, and only the parent who qualifies will need to apply. Additionally, the school will need to have both parents' addresses in order to endorse.

## **What if I live too close? Can I appeal a rejected application?**

Unfortunately, this decision is managed by the Department of Transport and Chatswood High will not be able to make exceptions. Other options are:

### **Term Bus Passes**

These passes are \$55 per term and are also available on line from the Opal website. Unfortunately they only accommodate bus travel and not trains.

### **Appeal on Medical Grounds**

If you would like to appeal the rejection based on a medical grounds for an ongoing condition, there is a medical report and certificate that must be signed by a medical practitioner. This form can either be submitted during the application process or afterwards by emailing [concessions@transport.nsw.gov.au](mailto:concessions@transport.nsw.gov.au) and quoting your application ID number in the subject line eg "Request for review-N211111".

### **Purchasing a Child/Youth top up Opal Card from Retailers**

(If your child is 16 years or over they will need to request a Concession Card from the school office to use a Child/Youth Opal Card.)

## **Is everyone eligible for an opal card?**

No, in addition to distance restrictions, there are certain visas that do not qualify for the school student transport scheme. For example. 482s and 500s. However, exchange students are still eligible with the 500 visa.

## **What is the role of the school in the application process?**

The school receives an electronic application from the Transport office and we will confirm that the name, address, visa, and parental information on your application is the same as our enrolment information. If the information does not match we will reject it.

## **Can my child use their Student Opal Card for excursions?**

No, the free Opal Cards are only for use to and from school. Your child will need to use a Child/Youth Opal Card for excursions.

## **Does my child need their Student Opal Card for the first day of the year?**

You will need to apply for a Student Opal Card early in the year, but students are granted free travel to school on all public transport until March to allow for new applications to be processed.

## **Sydney Metro Northwest**

If you are expecting to use the Sydney Metro Northwest please nominate train as mode of transport.

**Useful Forms + Info:** <https://apps.transport.nsw.gov.au/ssts/#/usefulFormsAndInformation>  
**Further FAQ:** [apps.transport.nsw.gov.au/ssts/faqs](https://apps.transport.nsw.gov.au/ssts/faqs)

The Chatswood High School Parents and Citizens Association (P&C) provides a forum to bring parents, teachers, and the community together to advance the best interests of our students.

**Our 2023 focus areas are:**

- Student learning and development support
- Student and parent well-being sessions
- Student leadership and co-curricular activities
- Enhancing the school environment for students



<http://www.chspandc.org.au/>

**For Parents, we:**

- Provide a forum to hear what's happening at CHS and engage directly with the Principal and school teachers (via P&C meetings)
- Provide input and sponsor school activities
- Offer opportunities to meet other families via a variety of social events
- Manage the Uniform Shop for all student uniform needs.

**For Students, we:**

- Sponsor new learning and development avenues to improve academic and well-being outcomes
- Support participation in leadership and life skills-building opportunities
- Fund co-curricular activities – e.g. before and after school sports programs, and a range of well-being and study support programs
- Provide year 7 locker hire - to register your interest in hiring a locker in 2023, go to [www.chspandc.org.au](http://www.chspandc.org.au). **There are a limited number of lockers available.**
- Provide an active student-centered voice in the NSW School Infrastructure Project Reference Group
- Administer the P&C Building Fund and deliver smaller building projects e.g., upgrade student toilets, contribute to new building fit-outs.

## Examples of what we've done:

Facilitated a variety of wellbeing programs for students & families (>\$30k - partly funded by Chatswood RSL grant).

Upgraded student toilets (\$155k) & installed new water fountains (\$23k).

Assisted funding for student leadership camp, Theatre Sports day & Mock Debate program (English) \$30k.

Funded a new piano for classroom use (Music) \$6k.

Funded purchase of exercise bikes and before school sports program (PDHPE) > \$18k

## How you can support our school

There are many opportunities for you to support the activities of the CHS P&C. Research shows that where parents are actively involved in school activities, student engagement and performance improves. The high school years are a vital time to stay connected with your teens.

### P&C Meetings – come along and have your say

You can join various school committees, share your expertise or volunteer your time and energy. Some are during school hours, others outside working hours: decide what suits you & your family.

### P&C Facebook page

Join our Facebook page at [www.facebook.com/groups/chspandc/](http://www.facebook.com/groups/chspandc/). This site is moderated by two volunteer parents, and is a great way to meet other parents and hear about things happening at the school and events sponsored by the P&C.

### P&C Roles & Social Activities

You can volunteer for various roles in the P&C. Do you have skills in other areas and willing to lend an occasional hand? E.g. accountant, architect, builder, landscape gardener, caterer, event organiser, communication and design or other? Some volunteering happens during school hours, others outside working hours: decide what suits you and your family. For example, volunteer at the Uniform Shop, be a parent representative on teacher selection panels, or help in the P&C Executive. Again, see our website for more information: <https://chspandc.org.au/volunteering/>

### Financial Contribution to the P&C

A financial contribution to the P&C is included in the invoice issued for all students attending the school. This contribution is used to fund requests made to the P&C by the school and to support the highly-valued well-being program we provide to students and parents each year. Without your support, these initiatives are not possible. Please note, CHS Parents and Citizens Association is a registered charity. The P&C contribution has two components:

- P&C general contribution: **\$100**
- Building Fund: **\$150** (suggested amount). *All gifts to the Building Fund > \$10 are tax deductible.*

*We need your support to create a vibrant and strong community.  
Whether it's financial or volunteering, every small contribution helps.  
We'd love you to come along and get involved!*



